

# The 2017 IEEE MTT Texas Symposium on Wireless & Microwave Circuits & Systems

## Author Instructions for Manuscript Submission

### 1. Manuscript Submission

These instructions are intended to guide you through the paper submission process for the 2017 Texas Symposium on Wireless & Microwave Circuits and Systems. All material must be electronically submitted via the Conference Management Toolkit (CMT) website:

<https://cmt3.research.microsoft.com/TXWMCS2017/>

Please note the following:

1. Submitted manuscripts must be in PDF and must pass the compatibility check of the IEEE PDF eXpress, which may be found here: <http://www.pdf-express.org/frhelpnlogin.asp>.
2. The paper length is to be limited to **4 pages**.
3. Authors must adhere to the IEEE two-column format. Paper templates are available under “Author Toolkit” at the conference website, [www.texassymposium.org](http://www.texassymposium.org).
4. The submitted file size is to be limited to 10 MB. Ensure that any images in your manuscript do not cause your document to exceed this size limit.
5. Manuscripts must be written in English.
6. Manuscript title, authors, and their affiliations should be clearly stated at the beginning of the document text in the format shown in the template. This information must also be entered separately into the manuscript submission system.
7. All submitted manuscripts will be reviewed by the Technical Program Committee to ensure that the content and layout of the document meet the IEEE standards.
8. Review comments will be sent to authors and are to be taken into account in the submission of finalized ‘camera ready’ manuscripts.
9. Published papers will be archived with IEEE Xplore® and may be found there about 3 months after the conference.

### 2. Submitting your paper

**Step 1.** Convert your paper to PDF format.

**Step 2.** Go to the submission website: <https://cmt3.research.microsoft.com/TXWMCS2017/> and either use “Create Account” to create a new account, or log in using an existing account.

**Step 3.** Create a new submission (using the button under the “Author Console” header)

- a. You will be asked to enter the following information for your new submission:
  1. Title
  2. Abstract (Limit 1000 characters)
  3. Authors (You will be able to add co-authors by entering their email addresses. You can remove or re-order authors using the buttons on the right side of the author list).
  4. Subject area (Please select the subject area for your paper from the available list, or “none of the above.” This selection will be used for reviewer identification).
  5. File upload (You must upload at least one PDF file at the time of submission; however, you will be able to revise this file up until the submission deadline).
- b. Submit the paper by clicking on “Submit” at the bottom of the page.

**Step 4.** You will be asked to identify any conflicts of interest among the available reviewers, and the degree to which a conflict exists (co-author, colleague, collaborator, thesis advisor, or relative). If you are unsure, you may skip the conflicts selection at this time and reviewers will self-identify any conflicts.

Up until the initial submission deadline you will be able to edit the submission details and revise your paper from the Author Console. You will also be able to edit your manuscript after receiving the review comments, up until the deadline for the submission of finalized 'camera ready' revisions.

### 3. Review Decisions and Final Paper Submission

Review decisions will be emailed to authors by **February 26<sup>th</sup>**. The submission deadline for finalized revisions of accepted papers, which are expected to consider the review comments, will be **March 10<sup>th</sup>**. This document will be updated with detailed instructions for final paper submission during February.

We hope that you find the paper submission process easy to use. If you encounter difficulties or have questions regarding it, please email the conference chair at [OrenE@ieee.org](mailto:OrenE@ieee.org) or the technical program committee chair at [Taylor.W.Barton@Colorado.EDU](mailto:Taylor.W.Barton@Colorado.EDU).

Thank you for contributing to the Texas Symposium on Wireless & Microwave Circuits & Systems!  
We look forward to seeing you in Waco!

Taylor Barton,  
Technical Program Chair

Terence Blake,  
Publications Chair